

Summer League Parent Handbook 2022

Director's contact information:

Please use this contact information for any SL needs;
text, call, or email is welcome during SL hours.
If outside SL hours, please use text or email only.

Director: Linda Hoshaw 316-871-8692

Assistant Director: Madeline Wofford 636-577-1207

Director Designee: Meagan Wofford 636-542-1151

SummerLeague@pathwaychurch.com



FOLLOWING JESUS • IN COMMUNITY • FOR OTHERS

Summer League is hosted by Pathway Church and is designed to educate, entertain, and inspire youth in the 1st-6th grades. The program is designed to meet the developmental and spiritual needs of each child with a curriculum that includes a variety of activities, games, hands on activities, field trips, Bible study, and praise and worship.

Summer League hours are 7:00am – 6:00pm Monday through Friday. The program will start Tuesday, May 31, through Friday, August 5. **(We will not be open Monday, July 4, to observance Independence Day.)**

Summer League

Summer League is a program that runs from the end of May to the beginning of August (see dates above). Children signed up should be going into 1st grade through 6th grade in Fall 2022. All children within these grades are welcome to register and attend Summer League unless the number of children exceeds 120, as stated by the Kansas State License. No registrations will be accepted after Friday, June 30.

Program Cost

Registration Fee: There is a one-time registration fee to enroll in Summer League. This is non-refundable and does not go towards tuition payment.

\$60.00 per child through May 1

\$75.00 per child after May 1

Tuition:

Full Time	Part Time
One Child: \$150.00 per week	One Child: \$115.00 per week
Two Siblings: \$270.00 per week	Two Siblings: \$215.00 per week
Three Siblings: \$395.00 per week	Three Siblings: \$315.00 per week

Payment Details

Payment for each week must be paid by the end of the day Tuesday. You can pay in full, or payments can be made by **automatic withdrawal. Payment starts for Summer League on Week 1 of the program no matter your start date. If you register before the summer starts, you are required to pay for all 10 weeks.** If you attend all 10 weeks you get one week free, essentially paying for only 9 weeks. There are no exceptions based on absent/sick days/weeks, or discipline issues leading to suspension or expulsion. If you have a special situation, you may bring it to our attention before the summer begins or as it arises, and we can assess it. The free week will be accounted for in your total for Summer League. Since we do automatic withdrawals, it will be accounted for on week 10.

If parents are initiating the withdrawal, then an advance two (2) week written notice is required to withdraw from Summer League and tuition will be assessed.

Location

Summer League is located at Pathway Church Westlink (2001 N. Maize Road), in the Ballpark. Drop off and pick up can be done through the side door at the back (west) entrance of the church closest to the Ballpark (Door number 10). At times, campers will be off site on field trips, swimming, and other activities. A weekly schedule of activities is available by request. We will also send a weekly email with any important details. We update our Facebook page with information and pictures of our day often, so please follow our page. Facebook page information will be given at the Parent Meeting.

Hours

Summer League is open Tuesday, May 31, 2022, through Friday, August 5, 2022, Monday through Friday, from 7:00am to 6:00 pm. Parents must pick up their child **no later** than 6:00pm. A late fee of \$5.00 may be assessed for every 10 minutes past this time.

Child Pick Up/Drop Off Procedure

Parents **MUST** sign your child in at the beginning of the day with the staff person in charge and **MUST** sign your child out at the end of the day. When you pick up your child, you will need to present one of the staff members with your state licensed photo ID (i.e., driver's license). If someone else needs to pick up your child, they will need to follow the same procedure. They also must be listed as an emergency contact on the KDHE form. For security reasons, no child will be released to any person not authorized by parents/guardians. All people authorized to pick up your child **MUST** be added to the authorized person list according to state regulations. If you have any questions call the Director. You may pick up or drop off your child at any time during Summer League hours (following the above guidelines). If you are picking them up and bringing them back that day, you will need to sign in/out each time. If you are picking up early, please check the schedule. If it is during a time that we are off premises, you will need to give this request in writing to the Director.

Food

Campers will need to bring a packed lunch each day. Lunches should be ready to eat as is. Each packed lunch **should be labeled with the name of the child**. Packed lunches shall not be shared due to allergy reasons; **please discuss this with your child**. Lunches will need to have an ice pack or not need refrigeration. We do not have a refrigerator available for lunch use. Lunch in a lunch box is best on a daily basis. **The exception is on field trip days; these days lunches need to be in a brown bag or Ziplock bag with first and last name and group number on each bag with no ice pack.** We do keep these in a large cooler before we eat. Snacks will be provided in the morning and afternoon on a daily basis. Please do not send snacks with your child unless there is enough for all children and staff (check about potential allergies prior to bringing). If you have concerns about daily snacks, please speak with the Director.

What to Bring

- Packed lunch (**a brown sack or Ziplock bag lunch on ALL field trip days**)
- Waterproof sunscreen/sunblock
- Modest swimsuit (female: one piece/no cut outs with straps/not halter) and towel on Tuesday/Thursday. (Children may bring their own life jacket for swimming if needed)
- Labeled refillable water bottle
- Labeled backpack for gear
- An age-appropriate book

- Bible

Please have all items labeled and **leave all toys and other personal items at home**. These items include, but not limited to electronic devices, trading/gaming cards, fidgets (i.e., Pop its, fidget spinners, etc.), and any other item that may be easily traded, lost, or stolen. If you feel that your child needs a fidget tool, please speak with the director before sending it.

What to Wear

Your child should wear comfortable clothing in which they can actively participate in the scheduled activities. Tennis shoes are suggested; we do a lot of activities in the gym and play running games. Students will need to wear Summer League shirts on field trip days (Wednesdays) and comfortable tennis shoes. No halter, tube tops, or spaghetti straps. Swimsuits must be one piece and have no cut outs. The Director has the final say if swimsuits are appropriate. If you have any concerns or questions, please let us know. No jewelry on swim days. Please send a case for your child's eyeglasses if applicable.

Sick Children

Summer League staff will not knowingly accept children for care when they are running a temperature of 99 degrees or more and/or vomiting or have any other contagious virus or bacteria. Please notify the Director when your child is sick and will not be attending (text message is fine). If a child becomes ill during the day, the parent will be called and asked to make other arrangements. Please make sure that all phone numbers and all emergency information is up to date and always advise in writing of any changes.

Any other contagious condition a child may have such as, but not limited to, chicken pox or head lice, must stay home. To return, the child will need to be treated and given a doctor's note of clearance to return to Summer League. A child will **NOT** be allowed to return without a doctor's note. If a recurrence of the condition is seen at Summer League, parents will be notified, the children sent home and another treatment and doctor's note will be required for readmittance.

Masks are not required to be worn by children or adults in our facility. Should you choose to have your child wear a mask in our care, we will do our very best to remind your child to keep their mask on per your request. We follow KDHE guidelines for childcare when requiring masks/quarantine procedures.

Emergency Procedures

In case of an accident, the following procedure will be followed:

- A member of the staff will carry out immediate first aid for minor incidents.
- Contact parent.
- In case the parent or guardian cannot be reached, and medical staff is necessary, the Director will have the authority to contact the designated physician and/or call the local emergency unit for treatment and/or accompany the child to the hospital and stay with the child until the parent or guardian arrives.
- An incident or accident report will be filled out and filed.

Schedule

Below is a skeleton of the daily schedule (afternoon mock Monday schedule; it is subject to change)

7:00-8:15	Ballpark (games)
8:15-9:00	Primary Ballpark/Upper Outside/Gym (Alternating days M-Th, F is Group Leader choice)
9:00-9:10	Bathroom/Wash hands
9:10-9:30	Snack
9:30-9:45	Get up and move!
9:45-10:00	Morning Announcements
10:00-10:10	Worship
10:10-10:30	Lesson
10:30-10:45	Small Groups
10:45-11:15	Large Group games in Ballpark
11:15-11:30	Wash hands, get lunches
11:30-12:30	Lunch
12:15-12:30	Wash hands
12:30-1:00	Ballpark Group Game
1:00-1:30	Staff Meeting/Video (Mondays only)
1:30-2:00	Center 1
2:00-2:30	Center 2
2:30-3:00	Center 3
3:00-3:30	Snack (Swim Day snack will be upon arrival from pool- roughly 4:30ish)
3:30-3:45	Bathroom/wash hands
3:45-4:00	Clean classrooms and bring belongings to Ballpark
4:00-4:30	Boys Ballpark/Girls Gym
4:30-5:00	Boys Gym/Girls Ballpark
5:00-6:00	Ballpark

Thursday we will have open gym/swim time from 2:00 - 4:00 at Acrobatic Academy.

Wednesdays we go on field trips- times vary- see activity schedule

Fridays we have a movie/concession in the Ballpark from 1:30-3:30ish

Field Trips

Field trips are on Wednesdays. Times will vary, and parents will be informed of the details each week in the weekly email. Information will also be posted on our Facebook page. Children will need to wear their

Summer League shirts and tennis shoes. Students are **not** allowed to bring money for field trips.

ALWAYS bring a sack lunch on Field Trip days.

Day Camp (Super Start)

All Summer League students are automatically enrolled in Super Start (Day Camp). Pathway is partnering with CIY (Christ in Youth) to bring Super Start to our Westlink Campus Tuesday, June 14, to Friday, June 17 from 9:00am-2:00pm. Monday, June 13, will be a normal day at Summer League. Sack lunch still needs to be brought all five days this week.

Holidays

Summer League will **not** be open Monday July 4, 2022.

Swimming

Open gym and swimming will be every Tuesday and Thursday at Acrobatic Academy (2111 N. Maize Rd). We will alternate days. On Tuesdays, 1st-3rd grades will go to Acrobatic from 2:00-4:00pm. From 2:00-3:00 is open gym followed by swimming from 3:00-4:00. On Thursdays, 4th-6th grades will go to Acrobatic from 2:00-4:00pm and follow the same schedule. While one group is at Acrobatic, the other group will remain at Pathway for clubs. We will follow this schedule for the entire summer. Please be sure to have a swimsuit, towel, and sunscreen in your child's backpack on their swim day (Tuesday or Thursday). We change at the church before we go to the pool. We suggest sending flip flops or pool shoes so that your child does not have to wear socks and shoes to and from the pool. Each student that wants to swim in the deep end **must pass** a swim test given by the pool lifeguards. If you do not want your child to take this test, please let us know. Your child is allowed to bring a lifejacket to be worn at the pool. You can send goggles (no other pool toys) for pool time; please label them if possible. Please know that we won't be responsible for reminding your child each day to keep track of them. If you have any concerns or special requests about swimming time, please contact the Director.

Pathway Church Water Safety Policy

This policy outlines the water safety guidelines for Pathway Church. During a swimming and/or water event sponsored by Pathway Church, these guidelines will be followed.

I. Pre-Authorization of Water Activity:

- o Any official church water activity must have approval from campus pastors.
- o All official church water activities will be promoted to all kids or students in appropriate age group. Any water activity that is not promoted is not an official Pathway activity.
- o Procedure: Authorization form must be signed and approved by campus pastor.

II. Safety Training:

- o Water safety training will be completed by all volunteers prior to serving at a water event.
- o All lifeguards will be certified by the YMCA or American Red Cross.
- o Procedure: Ministry Pastor/Director will coordinate with campus pastor and have a third party have an annual presentation for volunteers.
- o Procedure: Prior to any water event, all volunteers will be given instructions with duties in a water event. These duties will include vigilance, zoning, rotations, and scanning.

III. Supervision:

- o At least one certified lifeguard will be present at all times during any swimming activity. A ratio of one certified lifeguard for every 15-20 swimmers will be maintained during the swimming activity. Lifeguards will be easily identifiable.
- o In addition to at least one certified lifeguard being present, during any swimming activity, the appropriate number of adults with swimming ability and trained in water safety or "Lookouts" will be present to supervise. The ratio of swimmers to Lookouts will be 15-20 to one.
- o Swimmers will be evacuated from the water when lightning threatens.
- o Swimming will not be allowed at night.
- o Procedure: Event leader must organize a lifeguard(s) and Lookouts. Lifeguard and Lookout plans should be shared with your direct report prior to the event and include approval by the Campus Pastor.

IV. Turbid water events:

- o During all turbid water (look down in the water and can't see your feet) activities, all swimmers must have a lifejacket before entering the water.

Summer League Rules

- Respect God
- Respect Yourself
- Respect Others
- Respect Property

Discipline Policy

Summer League's discipline policy is established to insure the safety of the children, change the heart of how the child behaves, and promote a positive environment in which the focus is on building relationships with one another and God. We want to ensure the safety of your child and the safety of everyone else in the building.

Strike Behavior System Definition:

Strike: a violation of God's rules and/or Summer League rules. Also, but not limited to: hurting someone, physical contact, verbal attacks, bullying, putting him or herself in danger, hurting himself or herself, stealing, or hurting property.

Consequences:

Strike: May warrant the following: talking with parents upon pick up, restrictions of activities, behavior plan, a student conference with the Directors with parents being informed after, suspension (in Summer League or outside Summer League), a parent/student conference with the Directors, an expulsion hearing, or any combination of the above

- In the result of any suspension or expulsion hearing, parents will be notified and given the details of the meeting.
- The Directors will have discretion and reserve the right to use judgement on each situation presented.
- Failure to comply with the above by students or parents could result in disciplinary action including but not limited to suspension or expulsion **without** refund including previous fees or payments.

In Class Discipline: Each classroom will have a plan of handling discipline on their own. For more information on your child's classroom, please ask a director or your child's Group Leader. These plans will include steps taken in the classroom before the problems get to the Directors unless in class behavior warrants a strike.

Our staff is not equipped to deal with certain behavior needs as the schools are. Please discuss any needs that fall in this category with the directors before the program begins.

Bullying Policy

Bullying will not be tolerated at Summer League. If any type of bullying (verbal, physical, or cyber) occurs, staff will directly intervene and inform the director. The director will then talk with the parents and the appropriate discipline will take place. Children must alert staff immediately if bullying occurs in any way.

Summer League Showcase (Talent Show)

This summer, our show will be on July 29th at 5pm (please try to arrive by 4:50, as we will promptly start at 5). All students will be featured in the show in one way or another. We perform some of our songs from Worship/Super Start during the show and also have other acts based on a try-out basis. All parents and families/friends are invited to attend. The show lasts an hour, so if you can't make it please plan to pick up by 6 like normal. Please let a director know if you will be out of town the day of the talent show or if your child will not be attending that day for some reason.

Church Services

If you are looking for a church community, we would like to invite you to visit one of our Pathway campuses. It would be great to see you there!

Westlink | 2001 N Maize Rd, Wichita

- Saturday 5:00 pm
- Sunday 9:00 am & 10:30am

Goddard | 18800 W. Kellogg Dr, Goddard

- Sunday 9:00 am & 10:30am

Valley Center | 109 W Main St, Valley Center

- Sunday 9:00 am

Online | pathwaychurch.com/online

- Saturday 5:00 pm
- Sunday 9:00am & 10:30am

Complaints/Problems/Concerns

Any parent/guardian who needs assistance understanding anything in the handbook or something concerning Summer League should contact the Directors, Linda Hoshaw and/or Madeline Wofford, SummerLeague@pathwaychurch.com. If it concerns the Directors please contact Maeve Starkey, maeve.starkey@pathwaychurch.com.

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